

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1st	April	2021		31st	March	2022

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

PROJECT BONGO
SC041581
DA CLETT, SILWICK
WESTERSKELD
SHETLAND
Postcode ZE2 9NL

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	COLIN VENUS	CHAIR		
2	PETER DAVIS	SECRETARY		
3	SUE LEWIS			
4	LAWRENCE RADLEY			
5	INGRI JOHNSON			
6	ARABELLE BENTLEY			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The Trust was set up by three Trustees and recognised as a Scottish charitable trust with effect from 18 June 2010. The Trust is administered in accordance with the terms of the Trust Deed.

Trustee recruitment and appointment

Appointment and removal is in accordance with the Trust Deed which requires that appointment is made by way of a resolution passed by majority vote at a meeting of Trustees. Removal of any Trustee must be by way of a resolution passed by a majority of two thirds or more of the Trustees then in office.

Objectives and activities

Charitable purposes

The purpose of the charity is the prevention and relief of poverty, and the advancement of education in West Africa; the promotion of equality and diversity and the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.

Summary of the main activities in relation to these objects

Funds raised through donations in the UK both regular and one-off. Financial payments are transferred via our bank to the Bongo Development Organisation (BONDO), a limited company set up to liaise with NGO's and partner organisations, identify and work with contractors where necessary and administer funds.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Donations from regular standing orders and one-off payments to the charity had built up to a point where we could finance another borehole. The money was transferred to BONDO who organised a new borehole at Apatanga Junior High School in Bongo District and this is now in operation. Further monies were included in the payment to provide for a foodbank due to a few years of poor harvests in the area. 1500Kg of corn were distributed to 61 families in the District. Assessments of those most in need were provided by BONDO.

Financial review

Brief statement of the charity's policy on reserves

The charity currently has no other funds or assets

Details of any deficit

Donated facilities and services (if any)

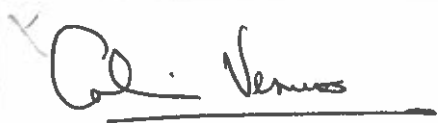
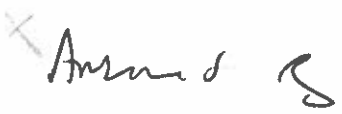
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	COLIN VENUS	ARABELLE SOPHIA BENTLEY
Position (e.g. Chair)	CHAIR	TRUSTEE
Date	21 SEPT 2022	21 SEPTEMBER 2022

PROJECT BONGO

SC041581



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	April	2021		31st	March	2022

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	1,318				1,318	1,630
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	1,318	-	-	-	1,318	1,630
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	1,318	-	-	-	1,318	1,630
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	2,700				2,700	2,500
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
Bank charges	25				25	25
A3 Sub total	2,725	-	-	-	2,725	2,525
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	2,725	-	-	-	2,725	2,525
Net receipts / (payments)	(1,407)	-	-	-	(1,407)	(895)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	(1,407)	-	-	-	(1,407)	(895)

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

ALL FUNDS ARE UNRESTRICTED AND ARE USED FOR THE PURPOSES OF THE CHARITY

C2 Grants

Type of activity or project supported	Individual / Institution	Number of grants made	£
Total			

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
--	----------

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
---	----------

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

APPENDIX 3



Independent examiner's report on the accounts							v2
Report to the trustees/members of	Charity name PROJECT BONGO						
Registered charity number	SC041581						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	to	Day	Month	Year
	1ST	APRIL	2021		1ST	MARCH	2022
Set out on pages	1, 2, & 3					(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 16/07/2022

Name: LESLEY GAIR

Relevant professional qualification(s) or body (if any):

Address: 14 SCALLOWAY ROAD
LERWICK
SHETLAND
ZE1 OLD

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.